Formal Complaint Regarding Rude Airline Staff

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date]

[Airline Name] [Airline Address] [City, State, Zip Code]

Dear Customer Service Manager,

I am writing to formally complain about an unpleasant interaction I experienced with your airline staff during my recent flight, [Flight Number], on [Date of Flight].

During the boarding process, I encountered [briefly describe the incident, e.g., a rude staff member who addressed me in an inappropriate manner]. This experience was not only upsetting but also left me feeling disrespected as a valued customer.

I believe that all passengers deserve to be treated with respect and courtesy, and I was taken aback by the behavior exhibited by your staff. I hope that you will take this matter seriously and address it appropriately to enhance future passenger experiences.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely, [Your Name]