

Subject: Appeal for Compensation due to Airline Service Issues

Date: [Insert Date]

Recipient Name: [Airline Customer Service Department]

Airline Name: [Insert Airline Name]

Address: [Insert Airline Address]

Dear [Recipient Name or Customer Service Team],

I am writing to formally appeal for compensation regarding a service issue I experienced on [Insert Date of Flight] on flight [Insert Flight Number] from [Departure City] to [Destination City].

Due to [briefly describe the issue: e.g., delay, cancellation, lost luggage], my travel plans were significantly disrupted. [Explain how it affected your schedule, any additional expenses incurred, or inconvenience caused].

According to the policies outlined by your airline and regulations pertaining to air travel, I believe I am entitled to compensation for the distress and financial costs this incident has caused me.

I have attached copies of my travel itinerary, receipts for additional expenses, and any relevant correspondence related to this issue for your review.

I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Address]

[Your Email Address]

[Your Phone Number]