

Subject: Concern Regarding Food Quality

Date: [Insert Date]

To: [Name of the Manager/Recipient]

[Restaurant/Company Name]

[Address]

Dear [Name],

I hope this message finds you well. I am writing to bring to your attention some concerns I have regarding the quality of food I received during my recent visit/order on [insert date].

Unfortunately, [describe the specific issues you experienced, such as undercooked food, stale ingredients, or unappetizing appearance]. This was disappointing, as I have always enjoyed [mention positive previous experiences if applicable].

It is essential to maintain high standards in food quality, and I believe addressing this issue can improve the overall customer experience. I would appreciate it if you could look into this matter and provide feedback on how it can be resolved.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]