

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Restaurant's Name]

[Restaurant's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to express my dissatisfaction with the quality of food I received during my recent visit to [Restaurant's Name] on [date of visit].

Unfortunately, the [specific dish or items] fell short of my expectations due to [specific issues, e.g., being undercooked, cold, lacking flavor, etc.]. This was particularly disappointing as I have always enjoyed your establishment in the past.

I believe that quality control is essential in maintaining customer satisfaction, and I hope that this feedback will help your team improve in the future. I would appreciate it if you could share my concerns with your kitchen staff.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]