

# Overcharging Issue with Gas Company

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Gas Company Name]

[Gas Company Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally address an issue regarding my recent gas bill for account number [Insert Account Number]. Upon reviewing my statement dated [Insert Date of Statement], I noticed that the charges exceed my previous billing amounts and appear inconsistent with my usage.

Specifically, I was charged [Insert Amount], which is significantly higher than the average of [Insert Average Amount] I have paid in the past months. I would appreciate it if you could provide a detailed explanation of these charges, including any rate increases or additional fees that may have been applied.

I kindly request a review of my account to rectify any discrepancies and issue a corrected bill if necessary. Please reach out to me at your earliest convenience to discuss this matter. I hope to resolve this issue amicably and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]