

Letter of Grievance Regarding Delayed Water Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To,

Customer Service Department

[Water Utility Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Grievance Regarding Delayed Water Services

Dear Sir/Madam,

I am writing to formally lodge a grievance regarding the delayed water services in my area. My account number is [Your Account Number], and I reside at [Your Address].

For the past [duration], I have been experiencing repeated interruptions in my water service without prior notice. This has caused considerable inconvenience and has affected my day-to-day activities.

Despite my attempts to contact your customer service on [mention dates], there has been no satisfactory resolution or communication regarding this issue. I kindly request your immediate attention to this matter and would appreciate an update on when I can expect normal water service to resume.

Thank you for your prompt attention to this issue. I look forward to your swift response.

Sincerely,

[Your Name]