

Notification of Repair Issues

Date: [Insert Date]

To:

[Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of some repair issues that have arisen in my rental unit located at [Your Address]. The issues are as follows:

- [Describe issue 1, e.g., leaking faucet in kitchen]
- [Describe issue 2, e.g., heating system not functioning properly]
- [Describe issue 3, e.g., broken window in living room]

These issues are impacting my living conditions, and I would appreciate your prompt attention to these matters. Please let me know when I can expect the repairs to be made or if you need further information from my side.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]