

Letter of Sponsorship Request

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Sponsor's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization]. We are dedicated to promoting mental health awareness in our community, and we are excited to announce our upcoming event, [Event Name], scheduled for [Date] at [Location].

This event aims to [briefly describe the purpose and goals of the event]. We expect to reach over [number] attendees, including community members, mental health professionals, and local organizations.

We would be honored if [Sponsor's Organization Name] would consider sponsoring our event. Your support would greatly contribute to our efforts in spreading awareness and providing resources for mental health.

In exchange for your sponsorship, we offer [describe the benefits for the sponsor, such as branding opportunities, promotional materials, etc.].

We believe that your involvement could make a significant difference in our mission and inspire others to join us in promoting mental health awareness.

Thank you for considering our request. We would be happy to discuss this opportunity further and answer any questions you may have. I can be reached at [Your Phone Number] or [Your Email].

Sincerely,

[Your Name]

[Your Title]

[Your Organization]