

You're Invited to Our Community Poetry Reading!

Dear [Community Name],

We are excited to announce an upcoming Poetry Reading event that will celebrate the creativity and talent of our local poets!

Event Details:

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Venue/Address]

Please join us for an evening of inspiring performances, where you can enjoy readings from both established and emerging poets from our community. This is a great opportunity to support local artists and connect with fellow poetry enthusiasts.

How to Participate:

If you would like to read your own poetry, please register by [Registration Deadline]. Limited slots are available, so don't miss your chance!

Refreshments:

Light refreshments will be provided. Feel free to bring your favorite snacks to share!

We hope to see you there!

Warm regards,
[Your Name]
[Your Position/Organization]
[Contact Information]