

Job Interview Acceptance Letter

Dear [Interviewer's Name],

Thank you for the opportunity to interview for the [Job Title] position at [Company Name]. I am writing to formally accept the invitation for an interview scheduled on [Date] at [Time].

I appreciate the chance to discuss my qualifications and learn more about the team and the exciting work being done at [Company Name].

Please let me know if there is anything specific I should prepare or bring for our meeting.

I look forward to our conversation.

Sincerely,
[Your Name]
[Your Phone Number]
[Your Email Address]