

You're Invited to a Retirement Celebration!

Dear Team,

We are excited to invite you to a special celebration honoring **[Retiree's Name]** as they retire after **[Number of Years]** years of dedicated service.

Date: [Date of Celebration]

Time: [Start Time] - [End Time]

Location: [Venue/Address]

Join us for an evening of fun, fellowship, and fond memories as we bid farewell to an incredible colleague and friend. Please RSVP by **[RSVP Date]**.

Looking forward to celebrating together!

Best,

[Your Name]

[Your Position]