

Collaboration Proposal

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

Dear [Recipient's Name],

I hope this message finds you well. It was a pleasure meeting you at the [insert networking event name] on [insert date]. I truly enjoyed our conversation regarding [briefly mention the topic of discussion].

As a follow-up, I am writing to propose a collaboration between [Your Company/Organization Name] and [Recipient's Company/Organization Name]. I believe that by combining our efforts, we can [mention the potential benefits or outcomes of the collaboration].

Specifically, I would like to suggest [briefly outline the proposed collaboration, including any ideas or projects]. I believe that this initiative aligns well with our mutual goals and can bring significant value to both parties.

I would love the opportunity to discuss this proposal further and explore how we can work together effectively. Please let me know your availability for a meeting or a call in the coming weeks.

Thank you for considering this opportunity. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Email]

[Your Phone Number]