

Engagement Letter for Website Feedback Collection

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to engage with you to gather valuable feedback on our website. Your insights will help us enhance user experience and improve our offerings.

Scope of Engagement

We will conduct a feedback collection process that includes:

- Surveys to gather user experiences.
- User interviews for in-depth insights.
- Analysis of the collected data to identify trends and areas for improvement.

Timeline

This engagement will commence on [Start Date] and is expected to be completed by [End Date].

Confidentiality

We value your privacy. All feedback will be treated confidentially and used solely for the purpose of improvement.

Acceptance

If you agree to the terms outlined above, please sign and return a copy of this letter by [Reply Date].

Best Regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

Accepted by:

[Client's Name]

[Date]