

Proposal for Shared Office Space

Date: [Insert Date]

Dear [Recipient's Name],

We are excited to present our proposal for a shared office space tailored specifically for freelancers. Our space offers a creative and collaborative environment that fosters productivity and innovation.

Location

[Insert Address] - conveniently situated near [landmarks/public transport].

Benefits of Our Shared Office Space

- High-speed internet access
- 24/7 access to the workspace
- Flexible rental agreements
- Meeting rooms and conference facilities
- Networking opportunities with other freelancers

Pricing

Our competitive pricing structure includes:

- Hot desk: [Price] per month
- Dedicated desk: [Price] per month
- Private office: [Price] per month

Next Steps

We invite you to visit our space and discuss how we can support your freelance journey. Please feel free to reach out at [Your Contact Information] to schedule a tour or to request further information.

Thank you for considering our proposal. We look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]