

# Overseas Cooperation Agreement

Date: [Insert Date]

To: [Recipient's Name]  
[Recipient's Title]  
[Recipient's Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to propose a cooperation agreement between [Your Organization Name] and [Recipient's Organization Name] to enhance collaboration in the areas of [Specify Areas of Cooperation].

The purpose of this agreement is to establish a framework for our joint activities, which may include, but are not limited to:

- Sharing of resources and expertise
- Joint research projects
- Exchange programs for professionals and students
- Collaborative workshops and seminars

The terms of this cooperation will be mutually agreed upon and formalized through subsequent discussions. We hope to strengthen our partnership and facilitate a productive exchange of knowledge.

Please indicate your acceptance of this proposal by signing below and returning a copy to us.

Sincerely,

[Your Name]  
[Your Title]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Your Contact Information]

Accepted by: \_\_\_\_\_

[Recipient's Name]  
[Recipient's Title]  
[Recipient's Organization]

Date: \_\_\_\_\_