

Commercial Property Leasing Proposal

Date: [Insert Date]

To: [Insert Recipient's Name]

Company: [Insert Company Name]

Address: [Insert Company Address]

Email: [Insert Recipient's Email]

Phone: [Insert Recipient's Phone Number]

Subject: Lease Proposal for [Property Address]

Dear [Recipient's Name],

We are pleased to present this lease proposal for the commercial property located at [Property Address]. After reviewing your requirements, we believe this property offers the ideal space to meet your business needs.

Property Details:

- Property Type: [Insert Type]
- Total Area: [Insert Total Area] sqft
- Lease Duration: [Insert Duration]
- Monthly Rent: [Insert Amount]
- Security Deposit: [Insert Amount]

Proposed Terms:

- Rent-free Period: [Insert Duration]
- Maintenance Responsibility: [Insert Terms]
- Utilities: [Insert Terms]
- Other Conditions: [Insert any additional conditions]

We believe this proposal aligns with your vision for your organization. We would be delighted to discuss this proposal further and answer any questions you may have.

Thank you for considering our proposal. We look forward to the opportunity to work together.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Phone Number]

[Your Email Address]