

House Offer Adjustment Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Adjustment to Our Offer on [Property Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss our recent offer on the property located at [Property Address].

After careful consideration and review of our finances, we would like to adjust our initial offer from [Original Offer Amount] to [New Offer Amount]. This adjustment is necessary due to [brief reason for the adjustment, e.g., recent market analysis, necessary repairs, etc.].

We remain very interested in the property and believe our revised offer is fair given the current market conditions. We appreciate your understanding and hope to continue the negotiation process.

Thank you for your time and consideration. I look forward to your prompt response.

Sincerely,

[Your Name]