

Franchise Expansion Inquiry

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Franchise Company Name]
[Franchise Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to express our interest in exploring opportunities for retail franchise expansion with [Franchise Company Name]. We have seen significant growth in our business over the past year and believe that partnering with your esteemed brand aligns with our strategic goals.

We are particularly interested in understanding the potential markets for expansion and would appreciate any details regarding the franchise application process, initial investment requirements, and support provided to new franchisees.

We would love the opportunity to discuss this further and explore how we might collaborate to bring [Franchise Company Name] to new locations. Please let us know a convenient time for you to connect.

Thank you for considering our inquiry. We look forward to your response.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]