

Partnership Terms Renewal

Date: [Insert Date]

From: [Your Company Name]

To: [Partner Company Name]

Address: [Partner Company Address]

Dear [Partner Contact Name],

We are writing to express our desire to renew our partnership terms, which are set to expire on [insert expiration date]. Over the past [duration of partnership], our collaboration has yielded significant results, and we believe that continuing our partnership will be mutually beneficial.

We propose to discuss the following terms for renewal:

- Duration of partnership: [insert duration]
- Scope of services: [insert scope]
- Financial agreements: [insert financial terms]
- Any other relevant terms: [insert any additional terms]

We suggest scheduling a meeting to discuss the renewal terms in detail. Please let us know your availability in the upcoming weeks.

Thank you for your continued partnership. We look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

Contact Information: [Your Contact Info]