

Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Position]

[Team Name]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing on behalf of [Team Name], a [describe your team, e.g., youth, amateur, professional] sports team based in [Location]. We are seeking sponsors to support our upcoming season and help us achieve our goals.

Your company, [Company Name], is well-known for [briefly mention the company's contributions or values that align with your team]. We believe a partnership would be mutually beneficial and promote community engagement and healthy living.

We are looking for sponsorship contributions that will help with [list specific needs, e.g., uniforms, equipment, travel expenses]. In exchange, we would be delighted to offer your company [mention sponsorship benefits, e.g., logo placement on uniforms, social media promotion, etc.].

We would love the opportunity to discuss this proposal with you further and explore how we can work together for the benefit of both our team and your company. Please feel free to contact me at [Phone Number] or [Email Address].

Thank you for considering our request. We look forward to the possibility of partnering with [Company Name].

Sincerely,

[Your Name]

[Your Position]

[Team Name]