

Request for Sponsorship

[Your Name]

[Your Title/Position]

[Your Organization Name]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to you on behalf of [Your Organization Name], an organization committed to [briefly describe your mission related to environmental initiatives]. We are excited to announce our upcoming initiative, [Name of Initiative], which aims to [briefly explain the purpose and goals of the initiative].

In order to achieve the success of this initiative, we are seeking sponsorship from environmentally conscious organizations like [Company/Organization Name]. With your support, we can [explain how the sponsorship will help, e.g., fund activities, reach more people, make an impact].

We would like to propose a sponsorship of [specific amount or description of sponsorship] in exchange for [outline what the sponsor will receive, e.g., branding opportunities, recognition in marketing materials, etc.]. Your contributions could make a significant difference in our efforts to [describe the impact on the environment or community].

I would appreciate the opportunity to discuss this proposal further and explore how we can work together to make a positive impact on our environment. Please feel free to contact me at [your phone number] or [your email] to arrange a meeting at your earliest convenience.

Thank you for considering our sponsorship request. We look forward to the possibility of partnering with [Company/Organization Name] for this vital initiative.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization Name]