

Approval Letter

Date: [Insert Date]

To: [Trainer's Name]

[Trainer's Address]

Dear [Trainer's Name],

We are pleased to inform you that your application to conduct training sessions at [Organization/Company Name] has been approved. Your proven track record of success in competitions has demonstrated your expertise and capability to effectively lead our training programs.

Your experience in [specific competitions/fields] is highly regarded, and we believe your skills will significantly benefit our team members.

We look forward to collaborating with you and are confident that your contributions will enhance our training initiatives.

Best Regards,

[Your Name]

[Your Position]

[Organization/Company Name]

[Contact Information]