[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Date]

[Editor's Name] [Literary Magazine Name] [Magazine Address] [City, State, Zip Code]

Dear [Editor's Name],

I am writing to highly recommend [Poet's Name] for inclusion in your esteemed literary magazine. As a [describe your relationship or knowledge of the poet, e.g., fellow writer, mentor, friend], I have had the pleasure of witnessing [Poet's Name]'s remarkable talent and dedication to the craft of poetry.

With a unique voice and an exceptional ability to capture the essence of human experience, [Poet's Name] has produced a collection titled "[Title of Collection]," which I believe would resonate deeply with your readers. The poems within this collection explore [briefly describe themes or style], showcasing [specific qualities of the poet's work, e.g., emotional depth, vivid imagery, innovative style].

[Poet's Name] has previously been published in [mention any publications or achievements, if applicable], which speaks to their commitment to their art and their growing prominence in the literary community.

I am confident that [Poet's Name] would be a valuable addition to your magazine's roster of talented poets. Thank you for considering this recommendation. I am excited to see the impact [his/her/their] work will have on readers.

Sincerely, [Your Name]