

# Endorsement Letter for School Trip Tour Planner

**Date:** [Insert Date]

**To Whom It May Concern,**

I am writing to formally endorse [Tour Planner's Name] as a tour planner for our upcoming school trip to [Destination]. Having collaborated with [Tour Planner's Name] on previous trips, I have witnessed their exceptional organizational skills and dedication to providing a safe and enriching experience for our students.

[Tour Planner's Name] has demonstrated an in-depth knowledge of the destinations we plan to visit, ensuring that our itinerary is both educational and enjoyable. Their attention to detail and commitment to safety are exemplary, making them an ideal partner for our school's travel needs.

I wholeheartedly support [Tour Planner's Name] in their planning and execution of our school trip. I am confident that this partnership will contribute significantly to our students' learning and overall experience.

Thank you for considering this endorsement. Should you require any further information, please feel free to contact me at [Your Contact Information].

Sincerely,

[Your Name]

[Your Position]

[School Name]

[School Address]

[School Phone Number]