

# Advocacy Letter for [Student-Run Organization Name]

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization/School Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to you on behalf of [Student-Run Organization Name], an initiative dedicated to [briefly describe the mission and goals of the organization]. As we continue our efforts to [mention specific activities or positive impacts], we seek your support in [specific request or action you wish the recipient to take].

Our organization has successfully [mention any notable achievements or events]. However, to further our mission, we require assistance in [detail what you are advocating for]. With your support, we can [explain the potential positive outcomes].

We would love the opportunity to discuss this with you further and explore how we can collaborate toward a common goal. Please feel free to reach out to me at [your phone number] or [your email] to arrange a meeting.

Thank you for considering our request. We look forward to your positive response and to the possibility of working together for [mention the cause or objective].

Sincerely,

[Your Name]

[Your Position in Organization]

[Student-Run Organization Name]