

# Approval Letter

Date: [Insert Date]

To,

[Lawyer's Name]

[Law Firm's Name]

[Law Firm's Address]

Dear [Lawyer's Name],

Subject: Approval for Engaging Legal Representation

I am writing to formally approve the engagement of your legal services for [brief description of the legal matter or case]. After careful consideration of the situation, I believe your expertise aligns perfectly with our needs.

Please proceed with the necessary steps to represent us in this matter. We appreciate your prompt attention to this request and look forward to your guidance through the process.

Thank you for your support.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]

[Your Contact Information]