

Letter of Suggestion

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Company/Organization Address]

Dear [Recipient's Name],

I hope this message finds you well. As we prepare for the upcoming [Event Name] scheduled for [Event Date], I would like to suggest that we consider hiring a professional choreographer to enhance our performance segment.

A choreographer can bring expertise in dance and movement, ensuring that our performers are not only engaged but also deliver a visually captivating experience for our audience. Given the theme of our event, a choreographer can assist in creating routines that align perfectly with the overall vision.

I recommend reaching out to [Choreographer's Name/Company], who has a strong portfolio and experience in similar events. Their recent work at [Previous Event Name] was particularly impressive and received excellent feedback from attendees.

Please let me know your thoughts on this suggestion. I believe investing in a skilled choreographer will significantly contribute to the success of our event.

Thank you for considering this proposal. I look forward to discussing it further.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]