

Letter of Commendation

Date: [Insert Date]

To Whom It May Concern,

I am pleased to write this letter of commendation for [Graduate's Name], who is applying for the [Name of Research Fellowship]. I have had the pleasure of mentoring [him/her/them] during [his/her/their] time at [University/Institution Name], where [he/she/they] has excelled in [specific area of study/skill].

[Graduate's Name] has consistently demonstrated exceptional analytical skills, a strong work ethic, and a genuine passion for [field of research]. [He/She/They] has been involved in several research projects, including [briefly describe a relevant project or achievement], which showcases [his/her/their] ability to contribute meaningfully to the academic community.

Moreover, [he/she/they] possesses excellent communication skills, both written and verbal, enabling [him/her/them] to collaborate effectively with peers and faculty alike. [His/Her/Their] dedication and enthusiasm make [him/her/them] a commendable candidate for the [Name of Research Fellowship] position.

I wholeheartedly support [Graduate's Name]'s application and believe that [he/she/they] will bring insightful perspectives and a strong commitment to [program or field]. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Name]

[Your Position]

[Your Department]

[Your Institution]

[Your Contact Information]