

Approval Letter

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Institution]
[Institution Address]

[Recipient Name]
[Recipient Position]
[Recipient Institution]
[Recipient Address]

Dear [Recipient Name],

I am writing to formally approve the research grant application submitted by [Graduate's Name], a graduate student in the [Department/Program] at [Your Institution]. The proposed research, titled "[Title of Research]," focuses on [briefly describe research topic].

I believe that this research has significant potential to contribute to [mention the field/area of impact]. [Graduate's Name]'s dedication and expertise make them an excellent candidate for this grant.

We fully support this application and hope for a favorable consideration.

Thank you for considering this request. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Name]
[Your Position]