

# Approval Letter

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Speaker's Name],

We are pleased to inform you that your application to speak at [Event Name] on [Event Date] has been approved. Your rich narrative style and profound experiences as a veteran will undoubtedly inspire and educate our audience.

We look forward to hearing your unique stories and insights that reflect the courage, resilience, and dedication you embody. Your participation will not only enhance the event but also honor the values we hold dear.

Please confirm your attendance at your earliest convenience. Should you have any questions, feel free to reach out.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]