

# Advocacy Letter for Job Placement

Date: [Insert Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to advocate for [Applicant's Name], who is seeking a position within [Company's Name]. I believe that [he/she/they] would be an excellent fit for your team.

[Applicant's Name] has demonstrated [his/her/their] skills in [specific skills or experiences relevant to the job], and I have witnessed [his/her/their] commitment and determination firsthand. [He/She/They] possesses a unique combination of [list relevant qualifications and experiences] that make [him/her/them] an outstanding candidate for [specific job title or role].

Through [his/her/their] experience at [Previous Company/Experience] and various projects, [Applicant's Name] has consistently proven [his/her/their] ability to [mention specific accomplishments or contributions]. I am confident that [his/her/their] contributions would bring significant value to your organization.

I strongly recommend considering [Applicant's Name] for a position in your team. I am certain that [he/she/they] would excel at [Company's Name] and help drive [specific goals or projects]. Please feel free to reach out to me if you require any further information or would like to discuss [Applicant's Name]'s qualifications in more detail.

Thank you for considering this advocacy. I look forward to the possibility of [Applicant's Name] joining your esteemed company.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]