

Executive Recommendation for Non-Profit Board Membership

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Non-Profit Organization Name]

[Address]

[City, State, ZIP]

Dear [Recipient Name],

I am writing to recommend [Candidate's Name] for a position on the Board of Directors of [Non-Profit Organization Name]. As [Candidate's Current Position] at [Current Organization/Company Name], [he/she/they] has demonstrated exceptional leadership skills, a commitment to community service, and a passion for [specific cause or mission related to the non-profit].

[Candidate's Name] has an impressive background, having successfully [mention specific achievement or experience relevant to the non-profit]. [He/She/They] possesses the ability to engage stakeholders, foster collaboration, and drive impactful initiatives.

I firmly believe that [Candidate's Name]'s [specify qualities or skills, e.g., financial acumen, strategic thinking] will greatly contribute to the effective governance of [Non-Profit Organization Name]. Furthermore, [his/her/their] unique perspectives and experiences will enhance the board's diversity and decision-making processes.

Thank you for considering this recommendation. I am confident that [Candidate's Name] will bring valuable insights and unwavering dedication to your organization. I look forward to seeing the great things [he/she/they] will accomplish as part of the board.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]