

Executive Recommendation for Board Advisory Role

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip]

Dear [Recipient Name],

I am writing to formally recommend [Candidate's Name] for the Board Advisory role at [Company Name]. Having had the pleasure of working closely with [Candidate's Name] for [duration] in my capacity as [Your Title], I believe [he/she/they] would bring significant value to our board.

[Candidate's Name] has demonstrated exceptional skills in [mention relevant skills or experiences], and has a proven track record in [specific achievements]. [His/Her/Their] deep understanding of [industry/sector] combined with [his/her/their] strategic vision and collaborative approach makes [him/her/them] an ideal candidate for this advisory role.

Furthermore, [Candidate's Name] is known for [mention personal traits or experiences that are relevant, e.g., leadership, innovation, integrity], which I believe aligns perfectly with the values and goals of [Company Name].

I am confident that [Candidate's Name] will provide insightful guidance and contribute to the strategic direction of the board. I strongly endorse [his/her/their] candidacy for this role and urge you to consider [his/her/their] application favorably.

Thank you for considering this recommendation. Should you need further information, please feel free to reach out to me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title]