

Dear [Colleague's Name],

I hope this message finds you well. I wanted to take a moment to express my sincere admiration for your dedication and hard work in pursuing the recent training opportunity.

Your initiative to enhance your skills is truly commendable, and it sets a remarkable example for our team. I believe that this training will not only benefit you personally but also contribute significantly to our collective success.

Thank you for your commitment to growth and for inspiring us all to strive for excellence. I am confident that you will excel in this endeavor!

Best regards,  
[Your Name]  
[Your Position]