

# Letter of Reference

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Neighborhood Association Name]  
[Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to recommend my neighbor, [Neighbor's Name], for participation in the [Neighborhood Association Name]. Having lived next door to [him/her/them] for [number of years], I have had the pleasure of witnessing [his/her/their] commitment to our community.

[Neighbor's Name] is actively involved in various neighborhood activities, including [specific activities or events], and consistently takes the initiative to bring neighbors together. [He/She/They] has demonstrated strong leadership skills and a genuine desire to improve our community.

I believe that [his/her/their] enthusiasm and dedication would be a valuable asset to the [Neighborhood Association Name]. I wholeheartedly support [his/her/their] candidacy and am confident that [he/she/they] will contribute positively to our association.

Thank you for considering [Neighbor's Name] for this important role. Please feel free to contact me if you require any further information.

Sincerely,  
[Your Name]