

[Your Name]
[Your Position]
[School/Organization Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[School/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to recommend [Student's Name] for the [specific sport] team at [High School Name]. As [his/her/their] coach for the past [duration], I have had the pleasure of watching [him/her/them] grow into a dedicated and skilled athlete.

[Student's Name] demonstrates exceptional [specific skills or attributes related to the sport, such as teamwork, work ethic, leadership, etc.]. [He/She/They] consistently puts forth [his/her/their] best effort in practice and competitions, and [his/her/their] passion for the sport is evident.

I believe that [Student's Name] would be a valuable addition to the [specific sport] team and will contribute positively to the team environment. I strongly support [his/her/their] application for the upcoming tryouts.

Thank you for considering [Student's Name] for this opportunity. Please feel free to contact me at [your phone number] or [your email address] if you have any further questions.

Sincerely,

[Your Name]
[Your Position]