

# Endorsement Letter for Subcontracting

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally endorse [Subcontractor Company Name] for subcontracting work at our factory located at [Factory Address]. After a thorough evaluation of their capabilities and previous performance, we believe they possess the expertise and resources necessary to fulfill our production requirements effectively.

[Subcontractor Company Name] has demonstrated a commitment to quality, timely delivery, and innovation in their previous projects. Their experienced team and state-of-the-art facilities make them an ideal partner for this venture.

We fully support this collaboration and are confident that [Subcontractor Company Name] will uphold our standards and contribute positively to our operations.

Should you require any further information or clarification regarding this endorsement, please do not hesitate to contact us.

Thank you for considering our recommendation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]