

Language Proficiency Tutor Approval

Date: [Insert Date]

[Tutor's Name]

[Tutor's Address]

[City, State, ZIP Code]

Dear [Tutor's Name],

We are pleased to inform you that you have been officially approved as a tutor for language proficiency under our program. Your qualifications and dedication to language education have impressed us, and we believe you will be an asset to our students.

As an approved tutor, you are authorized to conduct language proficiency classes and assessments. We encourage you to utilize our resources and follow the guidelines provided in the tutor's manual.

Should you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Congratulations on your approval, and we look forward to working with you!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]