

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Property Management Company]

[Property Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to provide a personal reference for [Applicant's Name], who is seeking to rent an apartment at your property. I have had the pleasure of mentoring [Applicant's Name] for [duration] and can confidently attest to their character and reliability.

[Applicant's Name] is a responsible and trustworthy individual. During our time together, they have shown exceptional integrity and a strong work ethic. They consistently demonstrate respect for others and take great care in their commitments.

In addition to their admirable personal qualities, [Applicant's Name] has consistently maintained a stable financial situation, ensuring all obligations are met reliably. I believe they would be an excellent tenant and a positive addition to your community.

Thank you for considering [Applicant's Name] as a tenant. Should you have any further questions, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title/Relationship to Applicant]