

# Personal Reference Letter for Apartment Rental

Date: [Insert Date]

To Whom It May Concern,

I am writing to provide a personal reference for [Applicant's Name], who is applying for an apartment rental. I am [Your Name], [Your Position] at [Your Company], and I have had the pleasure of working with [Applicant's Name] for [duration] as their employer.

[Applicant's Name] is an exemplary employee who demonstrates [qualities such as responsibility, reliability, and respectfulness]. They have consistently shown maturity and dependability in their role, making them a valuable member of our team.

I believe that these qualities also translate into their personal life, and I am confident they will be a respectful and considerate tenant. [Applicant's Name] has the financial means to meet rental obligations, and I can assure you that they will uphold the terms of the lease.

Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address]. I am happy to provide more insight into [Applicant's Name]'s character and work ethic.

Thank you for considering this reference.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]  
[Your Phone Number]  
[Your Email Address]