

# Academic Referral Request Confirmation

Dear [Recipient's Name],

We are pleased to confirm the receipt of your academic referral request submitted on [Date].

Your request will be reviewed by the appropriate academic committee, and you will receive a response by [Response Date].

If you have any questions or require further information, please do not hesitate to contact us at [Contact Information].

Thank you for your interest and for reaching out to us.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]

[Contact Information]