

# Academic Endorsement Reply Confirmation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Address]

Dear [Recipient's Name],

Thank you for your prompt response regarding my request for academic endorsement. I appreciate your consideration and support.

I am pleased to confirm that I have received your endorsement for [specific purpose, e.g., a scholarship, program application, etc.]. Your support significantly contributes to my academic and professional aspirations.

If there are any further requirements or details needed from my side, please let me know.

Thank you once again for your kindness and encouragement.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Institution/Organization]

[Your Contact Information]