

Letter of Recognition

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am pleased to write this letter in recognition of [Student's Name], a remarkable student at [School/Institution Name]. [Student's Name] has consistently demonstrated exceptional academic performance, leadership qualities, and a commitment to community service.

Throughout [his/her/their] time at [School/Institution Name], [Student's Name] has maintained a [GPA/Grade Level] and has engaged in various extracurricular activities including [list activities]. [He/She/They] has also volunteered for [mention any volunteer work] which showcases [his/her/their] dedication to making a positive impact in our community.

I strongly believe that [Student's Name] is a deserving candidate for the [specific scholarship name] as [he/she/they] embodies the values and criteria that this scholarship stands for. I have no doubt that [he/she/they] will continue to excel in [his/her/their] academic pursuits and contribute positively to [university/college name].

Thank you for considering [his/her/their] application. I fully support [Student's Name]'s efforts and feel strongly that [he/she/they] will be an asset to [scholarship program].

Sincerely,

[Your Name]

[Your Position]

[School/Institution Name]

[Contact Information]