

Request for Sponsorship

[Your Name]

[Your Position]

[Church Name]

[Church Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Sponsor's Name]

[Sponsor's Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are excited to announce that [Church Name] will be hosting our annual Appreciation Banquet on [Date] at [Location]. This event is a wonderful opportunity for us to express our gratitude to our congregation and the community for their continued support.

As we prepare for this special evening, we are seeking sponsorship from esteemed local businesses like yours. Your support will not only help us provide a memorable event but also allow us to highlight your commitment to the community.

We offer several sponsorship levels, ranging from [describe sponsorship levels, e.g., Gold, Silver, Bronze], each with its own benefits, including prominent recognition during the event and in promotional materials.

We would be honored to have [Company/Organization Name] as one of our valued sponsors. If you are interested in partnering with us, please feel free to reach out at your earliest convenience. We can discuss the various options available for collaboration.

Thank you for considering this opportunity to support our church community. We look forward to the possibility of working together to make this event a great success!

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Position]

[Church Name]