

Exhibitor Guidelines for the Annual Church Arts and Crafts Fair

Dear Exhibitor,

Thank you for your interest in participating in our upcoming Church Arts and Crafts Fair scheduled for [insert date] at [insert location]. We are excited to showcase your creativity and craftsmanship. Please review the following guidelines to ensure a successful experience for all participants.

Important Dates

- Application Deadline: [insert date]
- Set-Up Date: [insert date and time]
- Event Date: [insert date and time]
- Breakdown: [insert date and time]

Exhibitor Rules

1. All items must be handmade or crafted by the exhibitor.
2. No commercially produced items will be allowed.
3. Each exhibitor is responsible for their own setup and breakdown.
4. Tents and displays must not exceed [insert dimensions].
5. Please keep your area clean and neat throughout the event.

Fees

The booth fee is [insert fee amount]. Please make your payment by [insert due date].

Contact Information

If you have any questions, please feel free to contact us at [insert contact information].

We look forward to seeing you at the fair!

Sincerely,

[Your Name]

[Your Title]

[Church Name]