

Dear Volunteer Team,

We hope this message finds you well. As we prepare for our upcoming worship services, we want to thank you for your dedication and commitment to our church community.

Here are the details for this month's services:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Church Location]

Please review your assigned roles and responsibilities for the service:

1. Welcoming Committee: [Names of Volunteers]
2. Music Team: [Names of Volunteers]
3. Ushers: [Names of Volunteers]
4. Cleanup Crew: [Names of Volunteers]

If you are unable to fulfill your role, please let us know as soon as possible so we can make arrangements.

Thank you for your continued support and service. We look forward to worshipping together!

Blessings,

[Your Name]
[Your Position]
[Church Name]
[Contact Information]