

# Dear [Volunteer's Name],

We hope this message finds you well! As we gear up for our upcoming fundraising activities to support [specific cause/mission], we are reaching out to our dedicated volunteers to coordinate efforts and ensure a successful event.

Date: [Event Date]

Time: [Event Time]

Location: [Event Location]

We would greatly appreciate your help with the following tasks:

- Setting up the event space
- Greeting attendees
- Handling donations
- Assisting with clean-up

Please let us know your availability by [RSVP Date]. Your support and commitment to our church community make a tremendous difference.

Thank you for your continued dedication!

Blessings,  
[Your Name]  
[Your Position]  
[Church Name]  
[Contact Information]