

Request for Guest Speaker

Date: [Insert Date]

Dear [Speaker's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Church Name]. We are in the process of planning our upcoming church service on [Date of Service], and we would be honored to have you as our guest speaker.

Your insights on [Topic/Theme] would greatly enrich our congregation and help inspire our community. We believe your experience and perspective would resonate with our members.

The service will take place at [Time] at [Location], and we anticipate an audience of approximately [Number of Attendees]. Should you accept our invitation, we would be happy to accommodate your needs, including travel arrangements and any other requirements.

Please let us know if you are available on this date. We would be delighted to discuss this opportunity further and answer any questions you may have.

Thank you for considering our request. We look forward to the possibility of welcoming you to [Church Name]!

Warm regards,

[Your Name]

[Your Position]

[Church Name]

[Contact Information]