

Confirmation of Participation

Date: [Insert Date]

Dear [Participant's Name],

We are pleased to confirm your participation in the Church Leadership Training Event scheduled for [Event Date] at [Event Location]. This event aims to equip church leaders with essential skills and knowledge for better ministry.

Details of the event are as follows:

- **Date:** [Event Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Event Location]
- **Agenda:**
 - [Agenda Item 1]
 - [Agenda Item 2]
 - [Agenda Item 3]

Please confirm your attendance by [RSVP Deadline]. If you have any questions, feel free to contact us at [Contact Information].

Thank you, and we look forward to your participation.

Blessings,

[Your Name]

[Your Position]

[Church Name]

[Contact Information]