

Notice of Termination of Contract

Date: [Insert Date]

To: [Contractor's Name]

Address: [Contractor's Address]

Dear [Contractor's Name],

We are writing to formally notify you of the termination of your contract with [Your Company Name], effective immediately, due to a breach of contract.

As per the terms outlined in the contract dated [Insert Contract Date], we have identified the following breaches:

- [Breach 1 Description]
- [Breach 2 Description]
- [Breach 3 Description]

Despite previous communications regarding these issues, we have seen no satisfactory resolution. Consequently, we have no choice but to terminate our contract.

Please return any company property no later than [Insert Return Date]. Failure to do so may result in further action.

We wish you well in your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]